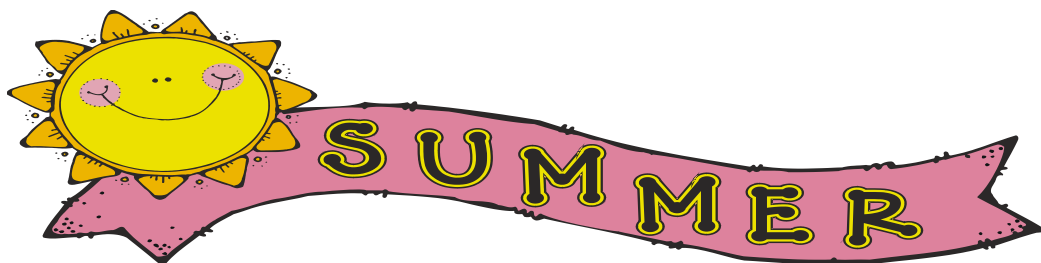


Crafts & Cooking



Summer Camp 2020

Andrews Academy Lake St. Louis



SOAK UP THE SUMMER FUN
with Andrews Academy Summer Camp!

We are pleased to have your child as a camper in our summer program. We are confident that he/she will have a wonderful experience learning new skills and improving already acquired ones in their selected activity package.

Our qualified staff has worked hard preparing a summer of well organized activities in which the children will participate. Information regarding daily schedules, field trips or special events for your child may be obtained from his/her counselor, or on the bulletin board in the lobby. As a courtesy to working parents, complimentary extended care is offered before and after camp, with the hours of 6:30a.m. to 6:00p.m. All children are asked to be at camp by 9:00a.m. If your child arrives after 9:00a.m., please have them go to the office to sign in. Camp concludes at 3:30p.m. with after care activities continuing up to 6:00p.m.

Please do not allow your child to bring items from home unless they are on the supply list. This would include all electronic devices including cell phones, toys, stuffed animals, or anything of great value. If these items are brought to camp they will be turned into the camp office and given to you when you pick up your child. Thank you for your assistance in this matter.

Children in all packages will be assigned lockers in which they may store their personal belongings. Please make sure all of your child's belongings will fit inside their assigned locker (no locks). We ask that each child have an extra change of clothes stored in their locker just in case daily clothes become soiled. Wet swimming suits and towels are to be taken home daily and dry ones brought for camp the next day. Also, we ask that you **LABEL ALL CLOTHING AND ARTICLES** brought to camp (ex. towels, sunscreen, etc.) Each child needs to bring their own **water bottle** labeled with their name.

On the back of your packet you will need to fill out and return the following items as soon as possible. These forms include the sunscreen permission form, a main field trip permission slip form, and special waivers for specific field trips. If we need to administer any medication to your child, you will also need to fill out a Medication Authorization form available at the front desk or on our website.

Lastly, we remind you that camp fees can be made through Tuition Express, an automated payment software system. Payments will be processed weekly according to your child's summer camp schedule. If you have not filled out the Tuition Express form for automated payments, there is a form in this packet for your convenience. Payment must be made before your child attends camp. Please speak with the Camp Registrar if you have questions about camp fees.

If you have any questions about activities in your child's package feel free to contact, Nicole Manco, at 636-561-7709 or nmanco@andrewsacademy.com.

We look forward to another exciting and memory filled summer.



ANDREWS ACADEMY SUMMER CAMP

Drop-off/Dismissal and Before/After Care Procedures

Welcome to summer camp before and after care! There is no additional charge for before and after care. We are ready for another fun-filled summer with our campers and we just wanted to share with you some important information regarding before care and after care. Our before care hours are from 6:30a.m.-9:00a.m. and after care hours are 3:30p.m.- 6:00p.m., Monday through Friday. There is a late fee applied for those children who are not picked up by 6:00p.m.

For morning care your child will enter Andrews Academy through the front entrance and check in with the counselor in the lobby before continuing to their locker. From there they will go to the gym or the playground, depending on what time they arrive. Please ask the counselor in the lobby where the children are if you are not sure. Children will need to know what package they are in and if they will be staying for afternoon care (past 3:30p.m.). Feel free to accompany your child through this process until they are comfortable doing it on their own. Breakfast is served between 7:45a.m. and 8:15a.m. daily at no additional cost.

During after care, campers remain with their packages and follow a schedule including outside time, gym games, computer time, or additional classroom activities.

When picking up your child, you should come into Andrews Academy and request that your child be called from after care for dismissal. There will be a counselor stationed at the table in the lobby that will check your child's name on our main list and call them to the lobby for dismissal. We ask that you tell the counselor which package your child is in to help us locate them quickly. You may be asked for some form of identification until our staff becomes acquainted with you. If for some reason, someone other than the parent/guardian is picking up a child, a note of permission must be filed in the main office prior to that pick-up. No child will be allowed to leave the lobby area without an adult. Even if a parent calls ahead, your child will not be called from after care until you come in and sign your child out. These precautions are necessary for the safety of your child. Thank you for your cooperation.

If you have any questions regarding our before and after care procedures, please feel free to contact Nicole Manco at 636-561-7709 or nmanco@andrewsacademy.com





Crafts & Cooking

Items Needed For Camp

- Sketch book or coloring book for free time (optional)
- Swimming suit/ swimming trunks (to be taken home every night)
- Pool towel (to be taken home every night)
- Swim shoes/sandals (to walk to and from pool)
- Sunscreen
- Plastic bag to take dirty/wet clothes home
- Extra set of clothes (to be kept in locker for emergency purposes)
- Water bottle
- Comb or brush
- Deodorant (to be applied after swimming or as necessary)
- Goggles (optional)

Counselors will inform you about special items needed for special events.

Please make sure that all items are labeled with a name.

Items Not Needed for Camp

- Trading cards
- Electronic devices such as iPads or cell phones
- Money (unless otherwise specified ahead of time)

These items and any other items that may be questionable will be held in the camp office until the camper is picked up for dismissal. The item(s) will then be given to the parent(s).





Crafts and Cooking Themes

Week 1 - Asian Art and Cuisine

Week 2 - Pinata Party

Week 3 - Food Plates Art and Eat

Week 4 - Crazy for Cupcakes

Week 5 - Happy Birthday, America!

Week 6 - Paint and Sip Party

Week 7 - Cookie Mania

Week 8 - Kebabs for Kids

Week 9 - Enchanted Fairy Garden and Tea Party

Week 10 - Summer Adventures





It is important that all campers continue to read over the summer. Therefore every package has built a minimum of 20 minutes into their schedule for reading time. Campers are asked to bring a book or other appropriate reading material each day. Some counselors will be choosing read-aloud books to read to their group. There are also books available for campers to read in their classrooms.

Andrews Academy Summer Camp

FIELD TRIP PERMISSION SLIP

Please return as soon as possible!

This is a general field trip permission slip to cover the majority of field trips for your child this summer. Some field trips require additional permission slips or waivers that are attached at the end of this packet. Please watch the summer camp bulletin board in the school lobby for reminders and changes regarding field trips. You will be notified of any additional items that your child may need prior to a field trip. Important notes, information or reminders can be found on the summer camp bulletin board, on the sign-out table, or in your child's backpack.

My Child, _____,

Print your child's first and last name

in package _____ and package _____,

Session 1

Session 2

has my permission to attend field trips planned for their package. I have read the attached list of field trips scheduled for their package. I will inform the office of any special medications that are required for my child. I will supply my child with the necessary items needed for each field trip.

Parent/Guardian Signature

Date

I **do not** want my child to attend the following field trips planned for their package:

Sunscreen Policy

It is the responsibility of the parent/guardian to apply sunscreen to their child **prior** to their arrival at camp. If you would like Andrews Academy Summer Camp staff to apply an additional application of sunscreen, please fill out this permission slip. Without this signed permission slip Andrews Academy Summer Camp staff will not be allowed to put any sunscreen on your child. Each child needs to provide their own sunscreen. Please send in the sunscreen with the camper's name printed on the bottle.

I authorize Andrews Academy Summer Camp staff to assist my child, in applying his/her sunscreen as needed while in attendance at camp from June 1, 2020 through August 7, 2020.

Please Print your Child's first and last name

in Package _____ Session 1 and Package _____ Session 2

Parent / Guardian Signature

Date

_____ My child is allergic to sunscreen and should not have any sunscreen applied.

If you have any questions please feel free to contact
Nicole Manco at 636-561-7709 or nmanco@andrewsacadmy.com